

Together we learn, together we succeed



PROSPECTUS 2024/2025

RUSPER PRIMARY SCHOOL

Rusper

Horsham

West Sussex

RH12 4PR

Headteacher: Mr N J Avey B Ed Hons Chair of Governors: Mrs E Worskett





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Further information about our school can be found at: <u>http://rusperprimary.eschools.co.uk</u>

Follow us on facebook

Our welcoming Learning Community nurtures the attributes and develops the fundamental skills necessary to enable all to contribute, flourish and succeed.



MISSION STATEMENT

At Rusper Primary we believe that a happy child is a successful child so we strive to create a great place for children to discover and learn. To do this we -

- · Provide a nurturing environment that focusses on developing awareness of self and kindness to others.
- · Promote independence, resilience and hard work.
- Encourage everyone (children, staff, parents and governors) to work together to contribute positively to school life and the wider community
- Encourage all pupils to accept, value and celebrate difference; embracing all abilities, cultures, religions and choices.
- Aim for pupils leaving school to be excited to share their learning experiences and ready to embrace the opportunities of secondary school.

Head Teacher's Welcome

Welcome to Rusper Primary School. We are proud of the reputation we have built for knowing and nurturing all our pupils collectively and as individuals. Together we benefit from excellent relationships with parents and the wider community. We offer a broad and balanced curriculum built upon the foundations of our core values. Our curriculum is driven by identified needs within our community.

Staff, children, parents and governors are committed to the school community, and we strive for the highest standards and positivity in all that we do. Both pupils and staff are cared for and enjoy being here! We pride ourselves on knowing our pupils and creating learning that is personalised.

We encourage parental involvement in the school community and with pupil learning at every opportunity. We are very lucky to have a proactive and effective Parent Teacher Association — the 'Friends of Rusper Primary School' who, through kindness and determination create excellent community cohesion and raise funds for the further good of all pupils.

In addition to highly qualified and effective teachers, all classes are supported by dedicated Teaching Assistants, whose key remit is to support learning through individual and group co-teaching.

The school is well equipped with resources and technology which enhances the teaching and learning. We have a new library; full of rich and diverse children's literature. We have extensive maths, science and computing resources. Each classroom uses the latest large screen interactive boards and plenty of laptops and i-pads to promote access to the curriculum. At Rusper we encourage learning outside. The Reception and Year 1/2 classes enjoy direct access onto a wonderful outdoor learning area where construction takes place alongside roll play. Beyond this, there is a large hard surface playground and an enclosed Multi-Use Games Area. We have a playing field with an adventure trail, climbing frame, a garden area and a wildlife area, which features a woodland trail and natural habitats. Forest schools is part of our curriculum. Outside, we also encourage healthy exercise all year round through timetabled and independent use of outdoor gym equipment, table tennis tables and climbing frames.

OUR CORE VALUES

Our values underpin the curriculum. Together we explore these values, identifying and teaching key skills that learners will need to demonstrate each value in practice. To be...

Collaborative: is being part of a team that works co-operatively in partnership.





Independent: is to demonstrate attributes that aid learning for life. These attributes include resilience, perseverance, confidence, decisiveness, responsibility & courage.

Curious: is to follow fascination and explore; question and seek answers

to form a vision and be creative and innovative in making it a reality.





Enthusiastic: is showing ambition, motivation and being engaged and positive.









Respectful: is to recognises the rights of every individual to have needs met, to make individual choices and to be treated equally.

THE CURRICULUM

Inclusivity is at the heart of our ethos, and our curriculum is adapted to enable all learners to access learning according to their own needs. These principles guide our practice:

- every child is a unique child, who is constantly learning and can be resilient, capable, confident and selfassured
- children learn to be strong and independent through positive relationships
- children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between practitioners and parents and/or carers
- children develop and learn in different ways and at different rates

Our curriculum <u>content</u> is driven by our local context, taking into account our children's lived experiences. Our Curriculum Drivers are

Community Growth Diversity Oracy

These are key areas that steer the development of learning experiences and curriculum content for our pupils. Examples of this can be found in

- Vocabulary Development via the discrete teaching of specific vocabulary to aid leaning in all subjects. As part of this, pupils are given opportunities to use this vocabulary through talk.
- Religious Education, where we include lots of access to multi-faith, multi-cultural learning to counter a limited diversity within our family cohorts.
- Relationships, Sex and Health Education, where we emphasise developing pupil understanding of how to stay safe online and at home when relationships go wrong.

Our curriculum weaves together purposeful and progressive learning experiences in every subject. For each subject, we teach discrete **knowledge** and **skills**. We weave our learning together by linking subject themes within a topic. Topics are built around a theme from a central children's book.

Skills will be mapped progressively to correspond with required outcomes at the end of key phases ie

- Foundation Stage
- Year 2
- Year 4
- Year 6.







The Early Years Foundation Stage

The curriculum for the Foundation Stage is the start point, and underpins all future learning (especially the transition into Year 1) by supporting, fostering, promoting and developing progress in the following areas:

Independent learning through play is highly valued and clearly demonstrates the skills with which the children are secure, as well as giving the opportunity to practise newly acquired skills. Adult led activities provide opportunities to introduce new skills and build on prior learning. We are currently working on a two-year project to create a play-based learning for children up until the age of 7 years.







In terms of individual subjects **Reading** is taught through

- <u>Phonics</u> (the learning of synthetic sounds and decoding strategies) taught primarily in Reception and Years 1 and 2. We use the 'Song of Sounds' scheme.
- Guided Reading (the teaching the technical skills of reading comprehension) in Years 1-6
- Adults reading aloud to children every day in every class
- Allocated library slots for all classes to promote a positive reading culture and love of reading
- Expectations for reading school books at home as part of home learning for all children

Writing is taught through

- <u>Handwriting</u> is taught and practised as a physical skill, teaching children to form and join letters aligned with a specific scheme.
- <u>Grammar and Punctuation</u> is taught discretely from Year 1-6 helping children to understand the technical elements of English language. This includes a specific approach to editing using <u>dictionary skills and other</u> resources to ensure technical accuracy.
- <u>Writing styles</u> are taught by example and practice from Reception onwards. This means giving pupils extensive exposure to different types of writing through children's literature; and the opportunity to write using these different styles. Our children are taught to understand writing for its purpose, technical elements and impact on the reader.
- <u>Spelling</u> is systematically taught as part of 'Song of Sounds' in Years R-2; and using the 'No Nonsense Spelling' scheme in Years 3-6 to teach spelling rules and common words.

Maths is taught using the 'Mastery Approach' in all year groups. The aim is to build knowledge and retention of number facts, confidence with core operations, and to apply these operations with accuracy and reasoning. RPS follows the '**White Rose'** scheme to support with sequencing maths content.

Science is taught up to 90 mins weekly. As scientists, our pupils are taught to question, investigate, analyse and conclude. Over time they build a significant body of knowledge about physical and natural processes. Science delivery is supported by the **'Kapow'** resources

Relationships, Sex & Health Education is taught 45-60 mins weekly. We use this vitally important subject to teach our school and national values; and help our pupils know how to be safe in all elements of their life. RPS has its own bespoke curriculum created using the **Education 4 Safeguarding** resources.

PE is taught 120 mins weekly. We recognise the physical and mental health benefits of PE teaching. We teach a progressive programme of ball and racket sports + dance, gymnastics, athletics and outdoor adventure activities (including Forest Schools) to develop fitness, strength, co-ordination, specific skills as well as building confidence, self-esteem and collaboration. RPS makes use of **'Kapow'** resources and specialist peripatetic teachers to affect our desired outcomes.

RE is taught will be taught 45-60 mins weekly. Our approach is to build knowledge about different religious beliefs and practices, whilst at the same time encouraging our pupils to question; and in turn form and articulate their own opinions. We use '**Discovery RE**' resources to support our teaching.

Spanish is taught for 30-45 mins weekly in Year 3 & 4 onwards. **French** is taught in Year 5 and 6. We make use of the **'Kapow'** resources to support effective delivery.

Foundation Subjects All other NC subjects are taught weekly as part of half termly topics. Subjects are linked within the themes of a central topic. All foundation subjects follow specific curriculum content, which is mapped out to develop knowledge progressively from Reception to Year 6.

History, Geography, Computing, Design Technology, Art and Music projects build subject-specific knowledge and practical skills with the aid of **'Kapow'** resources.

In **ALL SUBJECTS** teachers prioritise the explicit teaching of vocabulary. RPS follows research based evidence which promotes recognising 'Tiers' of vocabulary. Tier 1 = Common vocabulary Tier 2 = less frequent, complex vocabulary and Tier 3 = subject specific technical vocabulary. Our aim is to significantly build pupil vocabulary and improve accurate language use in all communication, by teaching Tier 2 and Tier 3 vocabulary.

We encourage home learning to support school learning. All children have reading books from school to read at home. We also use the **'Doodle'** learning platform. This personalises spelling, punctuation, X table and number skills practice for each individual child.

Please see our Curriculum Policy on our school website for more information.

ASSESSMENT

Formative Assessment is the on-going process of assess and review against all learning objectives throughout all units of work covered. Also known as 'assessment for learning', it is the practice of determining next steps for every pupil. This undertaken by a cycle of written and verbal marking and feedback by the teacher and by the pupils themselves in personal and peer review.

Teachers track the progress of all pupils against all core objectives taught, to ensure that teaching always meets the learning needs of all our pupils. Regular assessments of progress are made throughout each year, and records of attainment are kept by class teachers.

Summative Assessment is the practice of determining the attainment of pupils against nationally agreed agerelated frameworks. These judgements are fed by both teacher assessments and more formal testing methods.

In **Reception**, initial assessment is based on our observations of and interventions with your child, discussions with parents and information provided by pre-school settings. A school baseline assessment is established by Autumn half term. A full teacher assessment of the Early Learning Goals is completed at the end of the Reception year as a record of a child's achievements through the Foundation Stage.

At the end of **Year 1** each child completes a statutory Phonics Assessment. These results are published and compared against other schools in the locality, county and nationally. Pupils are able to re-sit this Phonics test at the end of **Year 2** if they don't meet the expected standard in Year 1

At the end of **Year 4**, each child completes a statutory multiplication test assessment. These results are published and compared against other schools in the locality, county and nationally.

At the end of **Year 6** children complete statutory assessment tests in Reading, Spelling, Punctuation & Grammar and Mathematics. At the end of Year 6, assessment for writing takes the form of teacher assessment. Individual results of these assessments are reported to parents in the annual report. Data for the whole cohort is published for comparison within the locality, county and nationally.

Parents are invited to consultations with their child's teacher in the Autumn and Spring terms, to discuss their child's progress. A written report is prepared by each class teacher in the Summer term each year. This includes information relating to achievements and targets in the subjects of the Early Years Foundation Stage and National Curriculum alongside comments on general progress.



INCLUSION

Inclusivity is central to the ethos of Rusper Primary. To us this means that the same high-quality curriculum is accessible to all. A combination of effective curriculum design and expert adaptation in the classroom ensures all children are able to access the learning equally.

Our teachers use excellent knowledge of different learning needs and a broad range of strategies to support inclusion in the classroom. Our collective knowledge is informed by an annual programme of training and evidence-based research. We ensure our classrooms use displays and proven resources to support learning. effectively. We foster independence in our pupils by encouraging them to say what 'works for them' when learning, and to seek out and use the resources they find most helpful.

Where a child has specific learning, emotional or behavioural needs, special programmes of work may be devised by the class teacher, Special Educational Needs Co-ordinator or an advisory teacher, in close liaison with parents and the child themselves. Pupil and parent voice are a crucial part of all specific learning programmes. If further help is required, Rusper primary makes use of discrete intervention programmes. These are either delivered 'in-house' by trained staff or by external specialists. Rusper Primary accesses trained Speech & Language therapists, Play Therapists, Educational Psychologists, School nurses and counsellors through the joint commissions via our Horsham Schools network, and via the Local Authority.

Where specific targets are set for pupils with individual learning plans, the progress towards these targets will be monitored. The governing body monitors and evaluates the implementation of the school's Special Educational Needs policy and its strategies for supporting disadvantaged children via the Pupil Premium.

Copies of our SEN Policy and our current Pupil Premium plan are available on the school's website, along with details of the Local Offer.

Additionally, Rusper Primary delivers excellent mental health support to any child displaying additional social/emotional needs. We have a highly trained Mental Health lead staff member who sees children either individually or in small groups, for weekly meetings. Together they explore difficulties or worries that may be preventing the child from engaging with learning, and engage in positive strategies to build self-esteem and confidence. As a school we are keen to work with parents in partnership and this includes providing access to techniques and strategies for supporting the wellbeing and emotional development of children at home.



BEHAVIOUR MANAGEMENT

The primary aims of school behaviour management are to keep all pupils safe and to ensure that individual rights to learning, happiness and equal opportunity are upheld. Rusper Primary School applies a positive approach to discipline with expectations rooted in our core values. Qualities of respect, honesty, kindness and fairness are positively promoted within the school, and an emphasis is placed on self-discipline, team work and good manners. High standards of behaviour are expected from all those involved in the school. Staff and pupils treat one another with respect and courtesy.

Positive attitudes to learning are fostered in two key ways...

- 1: Through high expectations from staff members
- 2: Through a taught focus on learning behaviours e.g. understanding mistakes as useful, building resilience, questioning, editing and improving.

Children are allocated to one of two houses on arrival in school, and are encouraged to earn team points through appropriate behaviour, effort and achievement. Awards are presented each term to recognise each individual's total. There is healthy competition between Swallows (red) and Swifts (blue) and at the end of each term, the team point trophy is awarded to the house gaining most points.

Building on the success of the team point system is positive reinforcement. Tangibly praising and rewarding those who exhibit positive behaviour is expected from every staff member. To this end, each class negotiates class rules with their teacher, with an emphasis on the positive. This ensures that every child has been involved in the setting of the boundaries of acceptable behaviour.

For those who choose not to follow the agreed rules, there is always an emphasis based on honest discussion. All discussions regarding inappropriate behaviour are age-appropriate, and focus on encouraging individuals to understand the consequences of their actions and developing the maturity required to take responsibility. Alongside discussions, there are clearly defined protocols and sanctions designed to encourage reflection on the above values.

Parental support is sought in all matters of school behaviour management, emphasising the importance of the home-school partnership. Parents should expect good communication from the school in all associated matters. There is a written home-school agreement which specifies school, pupil and parent expectations. Parents are asked to discuss this with their children and sign it each year.

For more information about positive behaviour management, please see the Positive Behaviour policy on the school website, under 'Policies'.

Each day is always a fresh start.

SCHOOL COUNCIL

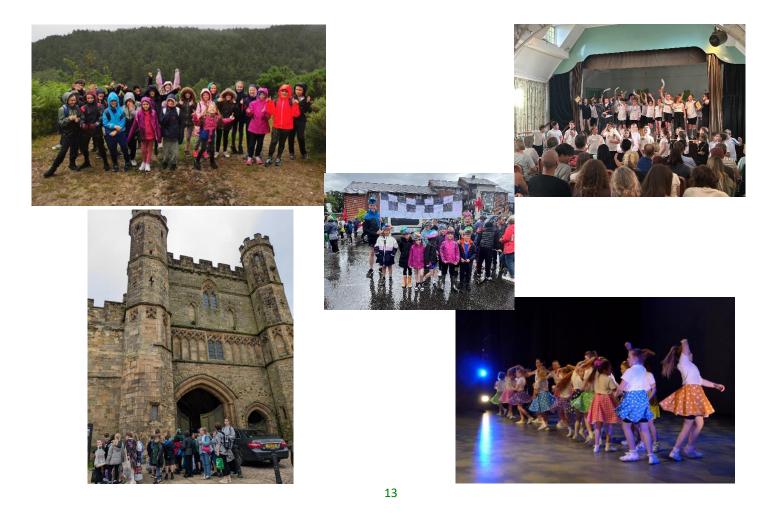
Pupil voice is at the centre of all we do at Rusper. School Council provides the children with a forum in which to air their views, opinions and suggestions on various aspects of school life. Representatives from each year group are elected to serve on the Council, which meets regularly with the headteacher to plan and carry out projects. School council are behind many of the whole school celebrations and first-hand learning opportunities.

The School Council Mission Statement is "Helping All Students Work and Play Well"

EXTRA CURRICULAR ACTIVITIES

The school offers a range of extra-curricular activities. Opportunities vary according to season and staff availability. Some are clubs which take place outside of class hours; others are additional learning opportunities. Clubs available in this current academic year include Christmas Gifts Enterprise Club, Film, Football, Dance, Tennis, Christmas Lantern Trail, and Spanish. Additional opportunities available during class time include music lessons – woodwind and piano; and Gifted and Talented writing/maths events.

The most hotly anticipated additional opportunity is our school residential trip. Hobbit pupils (Y5 and 6) are invited to a week-long residential trip to the Marchant's Hill outdoor activity and adventure site. Every child taking part gains confidence and self-esteem as an outcome from the trip.



HOME-SCHOOL PARTNERSHIP

We believe in partnership in children's education and welcome the support that families can provide. Parental support in learning is an essential part of effective pupil progress throughout school as it helps to reinforce and join the dots with school learning. This takes a variety of forms, including supporting learning in the classroom and on visits or providing transport – we like to draw on whatever skills are available! To this end, workshops for parents are regularly offered by the school to help parents understand particular elements of the curriculum and key teaching approaches.

Home Learning activities, such as reading and online learning through 'Doodle' encourage children to continue their learning with an adult at home.

The PTA, (FORPS) is an active body of parents and teachers, and all parents of children attending the school are members. It is a registered charity and is committed to fund raising and fun. The financial help given by the FORPS supports a great many initiatives in school for the benefit of all pupils. Recent purchases include ICT equipment and outside play equipment as well as subsidies towards travel costs for visits. There is a meeting each term to which all parents are invited to discuss plans for fund raising – new ideas are always welcome.

Home School Agreement				
The school will seek to	The parents / carers will seek to	The pupil will seek to…		
Embody an ethos which fosters a love	Support the school ethos and values	Learn and demonstrate the school		
of learning and the values we wish to impart		values		
impart	Actively share their child's learning			
Create and maintain an environment	journey at home and in school	Engage with their learning journey and complete tasks with effort and		
which is accessible, stimulating and		perseverance		
safe	Maximise their child's attendance and			
	punctuality	Make the most of all opportunities		
Uphold its duty of care to pupil safety				
and wellbeing without compromise	Ensure their child is dressed according to the school uniform code	Respect the rights of others to learn		
		effectively and to feel safe at school		
Deliver a broad and balanced curriculum, rich in opportunity	Inform the school of absence by			
	10:30am	Be honest and take responsibility for		
Deliver high quality teaching and		their own actions		
learning with challenge and support	Inform the school of anything that			
for all learners	may affect their child's ability to engage at school	Ask for support with their learning if it is needed		
		is needed		
Celebrate pupil achievement loudly	Act in accordance with school	Speak to an adult at asheal about any		
	correspondence and policies	Speak to an adult at school about any concerns they might have		
Involve parents at all turns as equal				
partners in their child's learning	Where possible, engage with school	Respect school equipment		
	run workshops and open classroom			
Provide school information and news efficiently and effectively	sessions			
SIGNED	SIGNED	SIGNED		

LOCALITY LINKS

Rusper Primary is due to become part of the Bohunt Academy Trust early in 2025. We will become part of highly successful and well-regarded family of schools. We are excited to be able to contribute to and benefit from a wealth of professional expertise and fantastic resources all aimed at getting the best deal for our children.

We also belong to two other networks of schools. The Association of Small Schools in Horsham (ASSH) is made up of ten schools with 210 pupils or less from the villages around Horsham. This network provides opportunities for shared activities, particularly in sport and preparation for transfer to secondary education. Rusper Primary school has representative teams in ASSH football, tag rugby, netball, athletics, problem solving and rounders competitions.

We also belong to the Horsham Schools Partnership(HSP) which is made up of rural and town schools, both large and small, from the Horsham area. This locality group is school funded, and supports shared learning opportunities for children, staff and parents across the locality.

COMMUNITY LINKS

Children are encouraged to support their local community, and the wider world, through involvement in local events and fundraising for charities. All our children participate in a range of calendar and seasonal events such as Children in Need and Harvest, Christmas carols and Bazaar, Easter Egg Hunt and May Day festival. All of these events raise considerable sums each year for charities nominated by the School Council.







SCHOOL ORGANISATION

The children in the school are organised into four mixed age classes:

Gruffalo	Reception	Unicorn	Year 1
			Year 2
Pegasus	Year 3	Hobbit	Year 5
	Year 4		Year 6

SCHOOL PERSONNEL

SCHOOL STAFF

Headteacher	Mr N Avey (Safeguarding lead)	
Class Teachers	Mrs E Rodgers & Ms C Jones Mrs L Baroni Mr M Snook (deputy Safeguarding lead) Mr Z Rogers	
SENDCo	Mrs R Matthews (deputy Safeguarding lead)	
Teaching Assistants	Mrs Lord Mrs Russell Mrs H Caplin (Mental Health lead and deputy Safeguarding lead)) Mrs K Smallwood Miss K Bourne	
Business Manager	Mrs C Garabet	
Office Administrator	Mrs K Wickens	
Learning Mentor/ Elsa	Mrs H Caplin	
GOVERNING BODY		
Chair Headteacher Vice Chair Parent Governors Staff Governor Co-opted Governor Clerk	Mrs E Worskett Mr N Avey Mrs K Patterson-Vallis Mrs E Milnes (safeguarding governor) Miss K Bourne Mr A Patterson-Vallis Ms D Tresadern	

SAFEGUARDING

The safety of our children is of great importance to us and a shared responsibility of every adult working with the school. All staff, governors and volunteers are vetted via rigorous 'safe-recruiting' processes prior to employment and are required to obtain a certificate from the Disclosure and Barring Service (previous referred to as CRB disclosures).

Rusper Primary undertake their duty to maintain annual safeguarding training for all staff. Training covers all elements of spotting signs of concern through to reporting them and taking next steps.

It is important for our pupils to feel safe at school and to understand how to keep themselves safe at school, at home and outside. At Rusper Primary we discreetly teach pupils about safe relationships, anti-bullying, online safety, about the dangers of drugs and alcohol etc. Full details of safeguarding teaching and learning content can be found in our RSHE schemes of work, available on our website.

A copy of the school's Child Protection policy can also be viewed on the school's website.

OUR SAFEGUARDING TEAM



Mr N Avey Head Teacher Designated Safeguarding Lead



Mr Snook Class Teacher Deputy Designated Safeguarding Lead



Mrs R Matthews SENCO Deputy Designated Safeguarding Lead



Mrs H Caplin Deputy Designated Safeguarding Lead



Mr A Patterson Vallis Safeguarding Governor

THE GOVERNING BODY

The Governing Body is an elected group of volunteers that meets regularly to discuss issues relating to the school and its success. Individual governors have no power or responsibility except where the Governing Body has delegated a specific power to that individual. The strength of a Governing Body lies in its collective authority. Governors work with the Headteacher to make decisions about:

Standards –	ensuring a strategic and systematic approach to promote high standards of educational achievement
Curriculum –	ensuring that the curriculum is balanced and broadly based, and that the Early Years Foundation Stage, National Curriculum and religious education are taught
Reporting results –	reporting on assessments and examination results
Policies –	deciding how, in broad strategic terms the school should be run
Finance –	determining how to spend the budget allocated to the school
Staffing –	deciding the number of staff, the pay policy and making decisions on staff pay
Appointments –	appointing the head and deputy head teacher and other staff
Discipline –	agreeing procedures for staff conduct and discipline
Pupil Discipline –	agreeing procedures for pupil discipline
Inspection follow-up –	drawing up an action plan after inspection

LUNCHTIME

Hot meals are available provided by a private company, contracted to West Sussex County Council. Meals for pupils in Reception, Year 1 and Year 2 are provided free of charge under the Universal Free School Meals initiative, these meals need to be ordered via the school office. Alternatively, children may bring a packed lunch. Subject to certain conditions, your child may be entitled to free meals. Further details about the Free School Meals support system and how to apply are available from the school office. All applications are confidential.

Packed lunches should be brought in a lunch box clearly marked with the child's name. Parents are urged to purchase flasks of a non-breakable nature. We request that glass bottles, fizzy drinks and fruit squash are not brought to school.

Children may bring a snack to eat at break if they so wish. This should be fruit, raw vegetables or cheese, in accordance with our support of healthy eating.

Children in Reception and Key Stage 1 are provided with free fruit through the School Fruit and Vegetable Scheme.

UNIFORM

It is expected that all children attending Rusper Primary School will wear school uniform, our school uniform policy is non-gender specific:

Grey trousers, skirt or pinafore White polo shirt, blouse or shirt Bottle green sweater, cardigan or school sweatshirt Green/white summer dress (optional) Low-heeled black shoes (all-black trainers are permitted) Wellingtons

For P.E. the uniform comprises:

Blue or red T-shirt or sweatshirt (according to house) Black shorts Tracksuit trousers for outdoor activities in winter months (preferably black) Plimsolls (preferably black) Football boots or old trainers (Year 3 - 6)

Uniform with the school's logo, including P.E. bags, book bags and rucksacks, is available from Taylor Made Uniforms, where you can follow the instructions to purchase.

Hair longer than shoulder length should be secured up in a ponytail with a hair band. Hair bows and elaborate clips are not permitted for safety reasons.

All items of clothing should be clearly marked with the child's name. Jewellery, other than a wristwatch, is not suitable for school.

WHAT THE CHILDREN SAY...

I like school because we do a lot of different sports

I like school because there are lots of outdoor activities, like the climbing frames, MUGA, Adventure Trail, Wellbeing Walk and Wildlife area

I like Rusper School because there are not too many children and we all get on

I like school because we have Golden Time

I like the Learning Adventures because you have a different subject each term and it is really interesting

I like school because it has so many activities: making stuff, playtime, skipping

The teachers make our work more fun. Last year in Hobbit for our learning Adventure we learnt how an army attacked a castle and we made a wall out of tables

We play lots of games in Phonics. We learn and sing the sounds















ADMISSIONS

Children are offered a place at the school from the September of the academic year in which they become five years old. Transition to full time attendance usually takes place during September, although this period can be extended to meet the needs of individuals. Places may also be deferred within an academic year following consultation with the Headteacher. There is no legal requirement to send children to school until the term after their fifth birthday.

The admissions policy of Rusper Primary School is common to all community primary schools in West Sussex. This policy is outlined in a booklet entitled *Information for Parents – Starting School,* which is published by the Local Authority and made available to all parents of children eligible to start school. All requests for places, including those for children with disabilities, should be directed to the West Sussex Admissions Team:

Telephone: 03330142903 Email: admissions@westsussex.gov.uk

Further details relating to admissions can be found on the West Sussex County Council website

Priority for admission is given to children living within the designated area, but consideration will also be given to children outside the designated area if there is sufficient accommodation within the school. The current admission number is 15.

Pupils attending Rusper Primary school will be given priority admission to Bohunt Horsham at Year 7

