



**Together we learn, together we succeed**

## School Operations – from September 2024

### Entry and Exit

At Rusper Primary our children enter the school flexibly in the morning. There will be school staff out on the drive to greet families and support as required. Please see the entry and exit times and locations tomorrow.

Please note the Gruffalo timings apply from Thursday the 12<sup>th</sup> September, following the Transition timetable.

	<b>Gruffalo</b>	<b>Unicorn</b>	<b>Pegasus</b>	<b>Hobbit</b>
<b>Entry</b>	8:50-9:00am KS1 corridor via main entrance	8:50-9:00am KS1 corridor via main entrance	8:50-9:00am KS2 cloakroom door via main entrance	8:50-9:00am KS2 cloakroom door via main entrance
<b>Exit</b>	3:20pm KS1 corridor Parents to collect on small playground beyond main entrance gate	3:20pm KS1 corridor Parents to collect on small playground beyond main entrance gate	3:30pm Pegasus fire exit via front drive	3:30pm KS2 cloakroom Parents to collect on small playground beyond main entrance gate

Where parents are collecting from two different locations please collect the youngest child first. Thank you.

### Attendance

All attendance is monitored and reported each day.

**If your child is sick or unable to attend school, please call the school office to report your child's absence before 9.00am.**

Entrance after 9:00am will be marked as **late**

Entrance after 9:30am will be marked as an **unauthorised absence**

### The School Day

Lessons will follow normal patterns of teaching session followed by break. Typically Maths and English are covered in the morning with all other subjects spread across afternoons. The break schedule is as follows

- 10:10 KS1 Break**
- 10:30 KS2 Break**
- 11:45 YR-Y2 Lunch in class**
- 12:15 Y3-Y6 Lunch in class + YR-Y2 Outside Play**
- 12:45 Y3-Y6 Outside Play**
- Mid afternoon – flexible break as required**

### What can my child bring to school?

Please ensure that only these items are brought from home.

- Packed lunch
- A water bottle with water in
- School reading books in a book bag.
- Any homework required in a physical format
- Weather related additional clothing eg coat, hat, wellies etc
- A bag to carry everything in.

Pencil cases, own stationary, toys and 'fidget' mindful objects are not permitted unless pre-agreed by your child's teacher.

### Food and Drink

We are committed to promoting healthy eating. We ask that all children bring a bottle of water each day (Fruit squash is not preferred). We ask that packed lunches are balanced with limited sugary snacks.

### Clubs

A normal schedule of after school clubs will run. Please see separate notifications.

### Events

A full calendar will be published via the front page of the school website.