



Job Description

Post: EYFS Class Teacher — Maternity Cover

School: Rusper Primary School

Line Manager: Headteacher

Working Closely With: Infant Phase Lead, SENDCo, LSAs and wider staff team

Contract: Maternity Cover

Salary: MPS/UPS, dependent on experience

Starting: October 2026

Purpose of the Role

The EYFS Class Teacher will play an important role in providing high-quality teaching and learning within Rusper Primary School's foundation phase.

The successful candidate will work closely with the Infant Phase Lead to deliver a clear, purposeful and well-sequenced curriculum that meets the needs of children across EYFS and Key Stage One.

Rusper Primary School is a small, nurturing village primary school with a Published Admission Number (PAN) of 15 pupils per year group. Reception children are taught predominantly as a single-year-group class, benefiting from a bespoke Early Years curriculum, whilst also enjoying regular opportunities to learn, play and work alongside Year 1 pupils in shared environments where appropriate. This collaborative approach supports children's social development, broadens learning experiences and provides a seamless transition into Key Stage 1. The successful candidate will work closely with the EYFS and KS1 Lead, who oversees teaching and learning across the infant phase, ensuring strong partnership working, consistency of provision and the very best outcomes for all children.

This role requires a reflective and skilled practitioner who understands how young children learn best and who can provide a balance of direct teaching, purposeful play, practical learning and continuous provision. The post holder will help create a calm, caring and inclusive classroom where children feel safe, valued and ready to learn.

The successful candidate will support Rusper's ethos of Play, Care, Grow, building warm relationships with children, families and colleagues, while maintaining high expectations for behaviour, progress and personal development.

Key Responsibilities

Teaching and Learning

- Plan and deliver high-quality teaching and learning for children within EYFS.
- Use the EYFS framework and Key Stage One National Curriculum to ensure learning is ambitious, inclusive and developmentally appropriate.
- Work closely with the Infant Phase Lead to ensure curriculum coherence, progression and appropriate coverage across year groups.
- Provide a balance of adult-led teaching, guided learning, independent learning, purposeful play and continuous provision.
- Use assessment effectively to inform planning, adapt teaching and identify next steps for pupils.
- Maintain high expectations for all children, ensuring that pupils are supported and challenged appropriately.
- Create a positive and engaging learning environment that supports children's curiosity, independence, confidence and resilience.
- Model excellent classroom practice, strong relationships and consistent routines.

Mixed-Age Curriculum and Provision

- Contribute to the planning and delivery of a curriculum that is carefully designed for mixed-age teaching.
- Ensure learning is clearly sequenced so that children build on prior knowledge and avoid unnecessary repetition.
- Work collaboratively with the Infant Phase Lead and colleagues to ensure consistency across the infant phase.
- Plan meaningful learning experiences that support children's academic, social and emotional development.
- Use the classroom environment, practical resources and outdoor learning opportunities to enhance learning.
- Support the development of purposeful provision that enables children to practise, apply and deepen their learning.

Inclusion and Pupil Progress

- Champion inclusive practice and high expectations for all pupils.
- Work closely with the SENDCo, LSAs and external professionals to ensure children with additional needs are well supported.
- Implement agreed strategies, interventions, provision plans and reasonable adjustments.
- Monitor the progress of all pupils, including those with SEND, disadvantaged pupils and pupils who require additional challenge.
- Use assessment information to identify gaps in learning and plan timely support.

- Contribute to pupil progress discussions and wider professional conversations about standards and achievement.

Pastoral Care and Relationships

- Build warm, positive and professional relationships with children, families and colleagues.
- Support children's personal, social and emotional development through clear routines, high expectations and nurturing relationships.
- Promote independence, confidence, kindness, curiosity and respect.
- Communicate effectively with parents and carers about children's learning, progress and wellbeing.
- Support Rusper's caring and inclusive ethos, ensuring every child feels known, safe and valued.

Wider Contribution to School Life

- Contribute positively to the wider life of Rusper Primary School as part of a small and collaborative team.
- Support school trips, enrichment opportunities, assemblies, events and whole-school activities.
- Attend staff meetings, phase meetings, training and parent consultation meetings as required.
- Work collaboratively with colleagues across the school and Bohunt Education Trust.
- Engage positively with professional development, feedback and coaching.
- Uphold the values, policies and expectations of Rusper Primary School and Bohunt Education Trust.
- Demonstrate the highest standards of professionalism, integrity and conduct.

Safeguarding

The class teacher will be expected to share and demonstrate Rusper Primary School and Bohunt Education Trust's commitment to safeguarding and promoting the welfare of children.

The successful candidate will:

- Place the safety, wellbeing and welfare of children at the centre of their practice.
- Follow the school's safeguarding and child protection policies and procedures at all times.
- Remain alert to signs of harm, neglect, abuse or changes in children's behaviour, presentation or wellbeing.
- Record and report safeguarding concerns promptly and accurately in line with school procedures.
- Work closely with the Designated Safeguarding Lead, Deputy Designated Safeguarding Leads and relevant staff to support vulnerable pupils.
- Maintain appropriate professional boundaries with children, families and colleagues.
- Promote a safe, respectful and inclusive classroom environment where children feel listened to, valued and able to share concerns.

- Understand their responsibility to support online safety and teach children how to keep themselves safe in an age-appropriate way.
- Attend required safeguarding training and keep their knowledge up to date.
- Uphold confidentiality, while recognising that safeguarding concerns must always be shared with the appropriate safeguarding lead.

The successful applicant will be subject to all required safer recruitment checks, including an enhanced DBS check, references and online checks, in line with statutory guidance and Bohunt Education Trust procedures.

Note

This job description is not intended to be a complete list of all duties. The role may be reviewed and amended in line with the needs of the school, following consultation with the post holder.

To Apply

Please complete the application form and return it with a covering letter to ctroullos@rusper.w-sussex.sch.uk